



Ellite Gems LLC – New Client Application & Agreement

Company Information

Business/Designer Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Person of Contact Name: _____

Person of Contact Phone #: _____

Website/Instagram (if applicable): _____

Business Profile

Type of Business (check one):

☐ Jewelry Designer

☐ Retailer

☐ Manufacturer

☐ Other: _____

Tax ID / EIN (if applicable): _____

Resale Certificate No.: _____

INDUSTRY REFERENCES: (Please list at least 3 industry related references)

Name: _____ Phone#: _____

Name: _____ Phone#: _____

Name: _____ Phone#: _____

Consignment Agreement

By entering this agreement, the Client acknowledges and agrees to the following:

1. Consigned Items

- Ellite Gems LLC (“Company”) may provide gemstones on consignment for review, design, and client presentation purposes upon approval and reserves the right to deny at any time.
- All consigned items remain the sole property of Ellite Gems LLC until paid in full.

2. Usage & Return

- Consigned gemstones must be returned within the agreed timeframe or purchased outright.
- Any lost, stolen, or damaged stones while in the Client’s possession are the responsibility of the Client and will be invoiced accordingly.

3. Inventory Tracking

- Each consignment will be accompanied by a detailed invoice/packing slip.
- Client is responsible for signing and returning a copy acknowledging receipt.

Lapidary Services & Invoicing

1. Services Offered

- Cutting, faceting, trimming, polishing, size sorting, and other lapidary work.
- Custom cutting to specification for designer projects.

2. Invoicing & Payment

- Invoices for services rendered will be issued upon completion of work.
- Payment terms: **Net 15 days** (unless otherwise agreed).
- Late payments may be subject to a **2% monthly finance charge**.

3. Ownership of Work

- All finished goods remain property of the Client once payment is received in full.
- Ellite Gems LLC reserves the right to use images of completed stones for portfolio/marketing purposes unless Client requests otherwise in writing.

Acknowledgment & Signature

By signing below, the Client affirms that all information provided is accurate and agrees to the terms of this Application & Agreement.

Client Signature: _____ **Date:** _____

Print Name: _____

Elite Gems LLC Representative: _____ **Date:** _____

* This application does not guarantee an open account with Elite Gems. All accounts are subjected to approval by our accounts department. Thank you for your business, we look forward to doing business with you!